



Proudly owned by the Palmyra Primary School P&C  
and managed and operated by Heart Inspired Events

Sundays 8am – 12 noon, Palmyra Primary School, McKimmie Road, Palmyra

Market Director – Cynthia Williamson  
Email: [pallyfarm@live.com](mailto:pallyfarm@live.com) Mobile: 0415 649 265

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## PALMYRA WESTERN FARMERS' MARKET

### Stall Holder Application Terms and Conditions

The Palmyra Western Farmers' Market is owned by the Palmyra Primary School P&C and is managed and operated by Heart Inspired Events. Market profits are directed back into the Kitchen Garden Program, the Pally Patch and other projects to benefit students at the school.

#### Market Stall Fees

- **Market Stall Fees** are \$55 per stall space. A single standard stall space is 3mx3m. If you require a larger stall space, another fee will be negotiated.
- Stallholders trading weekly will have their fees collected during the market morning and will be issued with a receipt. Stallholders trading fortnightly, monthly or occasionally will be invoiced 2 weeks prior to the market and payment must be made prior to the trading date to avoid having your stall space cancelled and allocated to another stallholder on the waitlist.
- Cancellations must be made 72 hours prior to the market to avoid cancellation fees.

#### On-site Power

- **On-site Power** is \$10. Please note: power is very limited to food vendors only and must be booked in advance. Supply can be subject to circumstances outside the control of the market. Power fees will NOT be refunded in the event of power supply failures, and we take no responsibility for loss of trade or spoiled products as a result of supply problems. We recommend you have an alternative arrangement such as your own back-up generator if power supply is critical to your trading. All electrical cords and appliances must be tagged and current, when being used at the farmers' market.

#### Stallholder Equipment

- **All stallholders are expected to supply their own marquee**, which must be adequately weighted on all 4 marquee legs or secured to the grass using pegs where possible. Stalls located on the basketball court must use water or sand weights as you cannot peg into the ground. Stallholders are expected to supply their own trestle tables and any other necessary display equipment. Any displays used must be stable on grass or hard surfaces and safe for the public. It's the stallholders' responsibility to ensure their products are adequately protected from the elements, as a protected/shaded site may not always be available. Stallholder cars must be parked on the McKimmie Road side of the oval during the market.

#### Stallholder insurances

- **Stallholders must hold current public liability insurance** and supply a certificate of currency to the Market Manager on approval of the stall and before the commencement of trading.



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### Stallholder Allocations

- A **site map** will be issued by email the Thursday prior to the market, the map is a guide only and exact stall locations are not guaranteed. Traders may be moved at the discretion of the Market Manager, at any time.
- The market operates during all but the most extreme **weather conditions**. We do have an undercover area that is used during the winter months if required. The Market Manager and Market Committee reserve the right to cancel the market at any time in the event of extreme weather.
- The market grounds must be left in clean, undamaged condition. All rubbish is to be placed inside the skip bin on the Tamar St side of the market, which will be unlocked from 11am on market day.
- We reserve the right to **refuse trading** to any stallholder who does not meet the criteria set out in this application.

Full name:	
Business name:	
Business address:	Street address:  Suburb: <span style="float: right;">Post code:</span>
Email:	
Phone:	
ABN:	
Day & Month of Birth:	Day: <span style="margin-left: 50px;">Month:</span>
Facebook Link:	
Instagram Link:	@
Have you traded at the Palmyra Farmers' Market previously?	Yes <span style="margin-left: 50px;">No</span>  Year:
Please list markets you have traded at:	
How often would you like to trade at the market?	<input type="radio"/> Weekly <input type="radio"/> Fortnightly <input type="radio"/> Monthly <input type="radio"/> Occasionally
Detailed description of ALL products you wish to sell. Be specific – no products other than those listed will be permitted. We approve specific products for sale and may request you don't bring your full product range.	
Product price range:	



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Do you have Public Liability Insurance? Please include a copy with your application form.	Policy No:  Expiry Date:
Which of the following, best describes your business?	<input type="radio"/> Primary Producer (fruit and veg) <input type="radio"/> Gourmet Producer (cheese, relishes, sauces) <input type="radio"/> Ready to eat & drink (burgers, ice creams, coffee, juices etc) <input type="radio"/> Artisan (handmade by you) <input type="radio"/> Local Not for Profit Group (P&C, local sports groups or charities) <input type="radio"/> Local Palmyra Business
How long does it take you to set up your stall and equipment?	
Do you require power (\$10 surcharge) for your stall? Power is strictly limited to food stalls only and must be booked in advance.	Yes                      No

By applying to trade, you agree to the following conditions:

1. I have read and agreed to abide by the Palmyra Farmers' Market Trading Terms and Conditions set out in this application form, if I am approved to trade.
2. I am aware any approval to trade is only current for the markets I am applying for in this document.
3. Heart Inspired Events, the Palmyra Farmers' Market, the Palmyra Primary School P&C, and the City of Melville, their directors, employees, consultants, servants or agents or any other person will not be under any liability in tort or contract or otherwise (including but not limited to acts of negligence, breach of duty, default and/or admissions) for any loss of income or damage by any stallholder as a result of any stallholder participating in the Palmyra Farmers' Market and for any loss of life and/or personal injury to any person and/or damage to any property (whatsoever occurring) arising from or out of any accident, occurrence or event at the Palmyra Farmers' Market located at Palmyra Primary School, McKimmie St, Palmyra, Western Australia.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

**Please return your completed application to the Market Management Team by email [pallyfarm@live.com](mailto:pallyfarm@live.com) with a copy of your Public Liability Certificate of Currency attached.**

**If you are a food business, you will also need to attach your Food Registration Certificate.**